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**2015-2016 DISTRICT AWARDS AND RECOGNITION**

**Best Rotaract club project**

***Submission Deadline:* 31 March 2016**

Rotaract Club of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of club president: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of club president (*required*): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsoring Rotary Club: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rotary Club President Signature and Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Narrative**

Briefly describe the project.

1. Project name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Date Started and Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. This was a local/international project (delete where applicable)

4. Areas of focus. *Select all that apply.*

 Peace and conflict prevention/resolution

 Disease prevention and treatment

 Water and sanitation

 Maternal and child health

 Basic education and literacy

 Economic and community development

 Other

5. Where is the project based? *Select all that apply.*

 Singapore

 Johor

 Melaka

 Sabah

 Sarawak

 Labuan FT

 Brunei Darussalam

 Others (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 RI District: \_\_\_\_\_\_\_\_\_

6. What were your objectives?

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7. What was actually accomplished? (Submit photographs and other materials that show beneficiary participation and demonstrate Rotaract involvement in the project. Total maximum file size of photographs: 5 MB)

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**Rotaractor involvement and oversight.**

8. How did Rotaractors manage and oversee the project?

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9. Names of partner organizations (if any):

1. Rotary/Rotaract/Interact clubs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Private sector entities: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Government agencies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. NGOs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Others (*specify*): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10. Describe the role played by partner organizations.

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11. Participants:

1. Number of Rotaractors from your club: \_\_\_\_\_
2. Number of Rotarians/Rotaractors/Interactors from other clubs: \_\_\_\_\_
3. Number of participants from partner organizations: \_\_\_\_\_
4. Number of other family members: \_\_\_\_\_
5. Others (*specify*): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. In what ways did Rotaractors from your club participate in/contribute to the project? List all non-financial involvement.

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13. In what ways did Rotaractors from the international partner clubs participate in/contribute to the project? List all non-financial involvement.

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14. In what ways did the partner organizations participate in/contribute to the project? List all non-financial involvement.

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**Community impact.**

15. How many people benefited from the project? \_\_\_\_\_

16. Who are the beneficiaries of the project?

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

17. What was the impact of the project on the beneficiaries?

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18. What are the expected long-term community impacts of the project?

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19. Any follow-up plans? If yes, briefly describe.

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**Resources.**

20. What resources were required for the successful execution and completion of the project?

1. Cost of the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How were funds raised? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Materials/equipment/tools used: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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How were they acquired? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Additional feedback.**

21. Rotaract impact. *Select all that apply.*

 Our club’s international Rotaract connections are stronger as a result of this project.

 Club membership has increased as a result of this project.

 Visibility of Rotaract in our community has increased.

 Our club’s awareness of the needs in our community has increased.

 Volunteer activity in our club has expanded.

 Our club is more active in pursuing other service projects.

 Participation in this project has not changed our club in any significant way.

22. Project sustainability. *Select all that apply.*

 The project will continue to function without further input from our club.

 Equipment purchased is being maintained with local materials and expertise.

 This project has provided the recipients with the skills, knowledge, or institutions that will allow them to help themselves.

 The project has not been sustainable.

=============================================================

Submit completed form plus any appendices **IN SOFT COPY** by 31 March 2016 to

PP Li Guang Sheng at guangsheng.rotary@yahoo.com.sg with copy to:

PP Brown Pereira at browndkm@singnet.com.sg +65-9766 5712

Thank you for your participation!