

## **Rotary District 3310 Bursary Award (Version 3)**

### **1. Introduction & Objective**

The District 3310 Bursary Award is a new District community service initiative started in RY2015-16 under District Governor Philip Chong.

The objective is to support education by awarding school bursaries, by academic year, to needy and deserving school pupils in the District.

### **2. District 3310 Bursary Committee**

The tenure of this Bursary Committee shall be from 1<sup>st</sup> July 2015 to 30<sup>th</sup> June 2016.

Advisor	PDG Fong Hoe Beng, RC Singapore East
Chair	PP Tan Kay Hui, Rotary eClub of Singapore
Regional Chairs	
- Johor & Malacca	PP Lucas Chew, RC Pasir Gudang
- Sabah & Labuan FT	President Jack Ong, RC Kota Kinabalu
- Sarawak & Brunei	PP Leslie Phuan, RC Kuching Central
- Singapore	PP June Jonet, RC Marina City

### **3. Action Plans of Bursary Committee**

- To encourage Clubs to include Bursary Award in their Community Service programme for RY15-16 and beyond.
- To formulate District subsidy policy and procedures for the Bursary Award.
- To source for funding.
- To monitor and report on the performance of the Bursary Award programme.

### **4. District Funding**

Bursary Award funds shall be held in a restricted account by the District Honorary Treasurer.

Where funding is available, the District shall endeavour to match Clubs' Bursary Awards during RY15-16 on a 50:50 basis, subject to a maximum of RM5,000 per application. Where funding is not available, Clubs are nonetheless encouraged to proceed with bursary awards within their financial means.

To access District funding, Clubs shall apply to the Bursary Committee, using the prescribed application form (attached). There is a cap of RM5,000 funding per application. The Bursary Committee together with the District Governor and the Bursary Committee Advisor, will consider all applications and decide on whether

to fund the Bursary Awards, in part or wholly. The decision of the District Bursary Committee is final.

Bursary Award funds remaining after RY15-16, if any, shall be passed on to the RY16-17 Bursary Committee, if any. If Bursary Award is discontinued after RY15-16, any remaining funds shall be transferred to District Funds for use at the discretion of the sitting District Governor.

## **5. Fundraising**

Bursary Committee members will seek donations from fellow Rotarians, individuals, businesses and civic organisations. The initial target is RM100,000.

## **6. Suggested Modus Operandi**

- Clubs select 1 or 2 schools within their communities as partners.
- Clubs set the value of their Bursary Award. Suggested value may be RM200 to RM300 or S\$200 to S\$300 per Bursary Award for primary school pupils and RM300 to RM500 or S\$300 to S\$500 per Bursary Award for secondary school pupils.
- Clubs set the criteria for selection of school children for the Bursary Award (see paragraph 6, below).
- Clubs specify the outcome they wish to see from the recipients. E.g., better school attendance, better test results, better extra-curricular activities.
- The school select pupils who qualify for the Bursary Awards. E.g., if there are 10 Bursary Awards, the school may select 15 applicants.
- Clubs interview the selected school pupils and make the final choice.

## **7. Performance and Reporting**

Clubs shall submit to the Bursary Committee a written report on the progress of their Bursary Award projects as well as the performance of the recipients. Deadlines for performance reports are: 1<sup>st</sup> December 2015 and 1<sup>st</sup> June 2016.

## **8. Suggested criteria for Bursary Awards**

Each club shall set its own criteria for Bursary Awards. Suggested criteria are:

- All school pupils, regardless of race, gender, nationality, religion or creed, who are between the ages of 6 and 18 and who are registered as regular pupils with recognised schools (primary, secondary, higher secondary) within the District shall be eligible.
- Only school pupils with regular attendance, say 80%, shall be eligible.
- Only school pupils whose family's per capita income not exceeding (specify amount, say RM1,000 or S\$1,000) shall be eligible.
- All factors being equal, Interactors shall enjoy preference.
- Children, grandchildren and siblings of Rotarians are not eligible.
- Bursary recipients are eligible to apply for bursaries in the next academic year.

- School pupils already receiving financial assistance (specify type & value) shall not be eligible.
- Siblings are eligible to apply for Bursary Award.
- Bursary is not a scholarship, therefore academic performance need not be a qualifying criterion.

Prepared by PP Tan Kay Hui

Date: 15<sup>th</sup> July 2015